



**Board of Directors, Meeting Notes
June 19, 2018**

Location: 11 East Adams, Suite 600 • Chicago, IL 60610

Time: 4:00 PM – 6:00 PM

- I. Introduction (4:00-4:05)
 - a. Board Members: Laura Thonn, David Blinderman, Violet Clark, Aylon Samouha, and Elizabeth Shaw
 - b. Visitors: LeeAndra Khan, CEP; Kenyatta Starks, Stephen McClain, Lindsay Girard and Angel Johnson, ECS; Scott Frauenheim, DS; Cassie Houghton, LEE fellow-CICS intern;
 - c. CICS Staff: Kathleen Clarke, Michael Bower, Eric Lavin, Darrious Hilmon, Neil Shah, Jerry Lambrinatos, Meghan Schmidt, Stephen McClain, Bill Nalley, Dave Gershenson, and Chanel Smith

- II. Public Comment (4:05- 4:10)
 - a. No public comment.

- III. Approval of previous meeting minutes (4:10- 4:15)
 - a. A motion was made to approve board meeting minutes from April 16, 2018. Motion made by Laura Thonn and seconded by David Blinderman. Approved by all.
 - b. Later Minutes were corrected to include Neil Shah’s last name in Voting Items - Resolution on transition to new bank

- IV. CEO Report (4:15- 4:20)
 - All CICS campuses will be closed by June 20, 2018. Academic data shows promising trends
 - CEO presented 3-year Blueprint highlights
 - Reported that \$940,000 has been raised (70K Board gifts, 100K PwC, 50K New Schools Venture Fund, 187K Walton Family Foundation and 500K Crown). Goal was \$400K
 - Partnerships with new operators and 50% turnover this year
 - Innovation Incubator was launched
 - New Back Office protocols and systems have been launched
 - Network Talent Pipeline -Jerry
 - Progress is being made. Vacancies exist with SMO/campus staff
 - Suggestion made that CICS narrow the staffing focus to attract a diverse campus staff and teachers
 - CICS is first-round resume collector and then passes to SMO

- V. Operations- Kathleen Clarke (4:20-4:30)
 - CICS Operations- three initiatives: Economies of Scale, Launch expanded Back Office Support, and new work order system
 - Consolidate contracts
 - Bring facility management in-house



- VI. Finance- Neil Shaw (4:30- 4:35)
 - Bring LB, Loomis and LWD back office -payroll, purchasing, accounting in house
 - Accounting in house

- VII. School Accountability -Mike Bower (4:35-4:45)
 - SMO contracts out week of June 25, 2018
 - CPS budget unsure
 - CICS budget factors: decrease enrollment, HS enrollment unsure with new with GoCPS

- VIII. External Affairs - Darrious Hilmon (4:45-5:05)
 - Vision of Excellence provides unification of CICS message
 - New CICS branding efforts- logo, website
 - Enrollment-iHeartRadio campaign launched for targeted enrollment at Basil, Washington Park, Loomis and Boy's Lab
 - Leadership changes at Wrightwood, ChicagoQuest and Ralph Ellison

- IX. Budget passed (5:05-5:10)
 - Conflict of Interest forms reviewed
 - Investment Policy reviewed. Added language to reflect CICS Board directions

- X. CICS Innovation - Eric Lavin (5:25-5:30)
 - Education Entrepreneurship Fellowship Presentation
 - ChicagoRise approved
 - Ignite Learning-not launching
 - Empowered Community Schools-CEOs Kenyatta Starks and Stephen McClain and Lindsay Girard presentation

- XI. Chicago Rise - Stephanie Crosier (5:30-5:35)
 - Enrollment -currently 341 on track to meet 355 goal
 - Real Time Coaches Summer Prof Development and optional office hours
 - Ordered new curriculum
 - LB Director-Tyson Daniel will return

- XII. Empowered Community Schools - Kenyatta Starks, Lindsay Girard and Stephen McClain (5:35-5:55)
 - Working to fill staff vacancies. 40% vacancies have been filled in June
 - Building strong culture and climate
 - Increasing teaching capacity
 - Increased parent engagement
 - Directors- K-5 (Lindsay Girard) gr 6-8 and 9-12 open
 - Chief of Academics-Katie Lyons
 - Director of Operations-Chanel Smith
 - Loomis Anchors- Graduate Aims, Grounded and Connected, My Story and Discovery Zone



XIII. Voting Items:

- A motion was made to approve the items listed below. Motion made by Laura Thonn and seconded by Violet Clark. Approved by all.
 - Extend Contracts for new SMO
 - Chicago Rise approved
 - Empowered Community Schools -approved
 - Investment Policy- added text -approved
 - 2018-19 CICS Board Meeting Calendar- approved
 - CICS Board Retreat - Date TBD

XIV. Adjourn (6:00)

- A motion was made to adjourn the meeting. Motion made by David Blinderman and seconded by Elizabeth Shaw. Approved by all.